



## **USA PAYROLL'S** **ADMINISTRATIVE 401k SERVICE**

**Focus on managing your business,  
not your retirement plan**

USA Payroll is a major, regional payroll provider in the Philadelphia and Southern New Jersey market place. We continue to adapt and expand to meet our clients' needs. Due to the increased demand for integrated 401k services, USA Payroll is now offering an Administrative 401k Service.

### **Benefits of an Integrated Solution:**

USA Payroll \_\_\_\_\_ Plan Provider \_\_\_\_\_ Client Retirement Plan Sponsor

USA Payroll offers a seamless retirement platform to assist in the complicated tasks of 401k recordkeeping and administration. USA Payroll works directly with plan providers and financial planners to assist Human Resource and Payroll Managers.

- Each pay period, USA Payroll automatically transfers the latest retirement plan information to plan providers.
- The plan provider will collect funds each pay period on behalf of each client based on exact payroll data.
- Changes made by participants are automatically uploaded to USA Payroll each pay period.
- Changes made during the payroll process will be sent to the plan provider each pay period.
- USA Payroll, along with plan providers, offers a competitive, bundled solution that saves time, while improving accuracy and efficiency.
- Since all retirement data is current, year end adjustments during 5500 preparation are eliminated.
- Use the financial advisor of your choice.

### **Benefits from the Plan Provider:**

- Plan Sponsors have support in plan design as needed by a team of actuaries and ERISA professionals through the plan provider.
- Resources include a retirement plans fiduciary handbook, online access to contributions and annual reporting, a quarterly fund performance review, educational materials, and investment calculators.
- Participants can have complete online access for all transactions.